Committee Members Present: David Travis, Jonathan Bruno, Jeffrey Blaugrund, Dennis Sears, Art Batacchi, Marcella Bush, Mary Ellen Brown, Jane Burke

Absent: Danile Kelly and Bonnie Silvers

Administration: Beth Regulbuto

Presenter: Liz Lafond (MASC)

1. Meeting called to order at 6:08 pm
   Motion: Change order of agenda to put executive session as number 1 and then proceed
   By: Dennis Sears
   Second: Jonathan Bruno
   Vote: Unanimous

   Motion: Pursuant to Purpose 1 of the Open Meeting Law (M.G.L. c.30A, §21(a)(1)), to consider Open Meeting Law complaints against a public officer, namely the members of the School Committee, such complaints having been filed with the Office of the Attorney General by Jennifer Brown and to reconvene in open session.
   By: Dennis Sears
   Second: Jonathan Bruno
   Roll Call Vote: David Travis-Yes, Jonathan Bruno-Yes, Jeffrey Blaugrund-Yes, Dennis Sears-Yes, Art Batacchi-Yes, Marcella Bush-Yes, Mary Ellen Brown-Yes, Jane Burke-Yes

   Motion to adjourn from Executive Session at 6:12 p.m.
   By: Dennis Sears
   Second: Jonathan Bruno
   Roll Call Vote: David Travis-Yes, Jonathan Bruno-Yes, Jeffrey Blaugrund-Yes, Dennis Sears-Yes, Art Batacchi-Yes, Marcella Bush-Yes, Mary Ellen Brown-Yes, Jane Burke-Yes

Reconvened in open session at 6:22 p.m.

2. Workshop Meeting
   a. Self-Evaluation – Led by Liz Lafond and Jane Burke. First time committee has done this process. Discussion of how to use the results of the survey sent out by Ms Lafond since only 5 members responded.
      Motion: Reopen survey so more can respond and revisit results after budget is passed
      By: David Travis
      Second: Jeffry Blaugrund
      Vote: Unanimous
b. School Committee Handbook – Ms Lafond spoke about the handbook becoming more popular as there is increased turnover in school committee. She presented three samples from other districts as models to consider. Discussion touched on desired type of handbook for SBRSD
   i. Style
   ii. Everything in one place
   iii. Warm and friendly
   iv. Pertinent policy available
   v. FAQ – separate document for community at large
Motion: Speak to request whether Bonnie Silvers will do initial draft of an SBRSD version of the Belchertown school district handbook in google doc and if she is unable to do it have Jonathan Bruno do it.
By: Dennis Sears
Second: David Travis
Vote: Unanimous.

Motion: to create an Ad Hoc Subcommittee of three members and an alternate to create a draft of the handbook
By: Jeffrey Blaugrund
Second: Jonathan Bruno
Vote: Unanimous

Motion: Any school committee member can act as an alternate
By Dennis Sears
Second: Art Batacchi
Discussion- Liz Lafond said that is unwise because you need continuity in the work. She said since that by law, the chair can be the built in alternate for any meeting that might be preferable. To allow all members to participate suggesting can be submitted to the superintendent who will send them on to the committee.
Vote: Unanimous no. The motion failed.

Motion to Adjourn at 7:30 p.m.
By: David Travis
Second: Jeffrey Blaugrund
Vote: Unanimous