1. **Call to Order**
   Jane Burke, Chair, called school committee meeting #1573 to order at 6:35 p.m.

   Ms. Silvers motioned to amend the agenda to add an item to #10 being Negotiation Subcommittee. Second: Jeff Blaugrund  
   Vote: Unanimous

2. **Standing Reports**
   a. Approval of Minutes of School Committee Meeting #1572
      Motion to approve the school committee minutes #1572 of November 14, 2019 as presented.  
      By: Bonnie Silvers  
      Second: Dennis Sears  
      Discussion: None  
      Vote: Unanimous

   b. Enrollment: Superintendent Regulbuto reported that as of December 1, 2019 enrollment was at 682 students, down by one student from November 2019.

   c. Miscellaneous Correspondence – None

3. **Student Representative Report**
   Austin Murray, Junior Class President, reported on the many activities and events that have been occurring at the schools, for e.g. coin wars, candy grams, winter concerts, spirit week.

4. **Student Spotlight** – None

5. **Public Comment**
   Karen Blodgett introduced herself to the committee. She would like to see move involvement from the Superintendent, e.g. greet students, attend more activities and sporting events and have an open door policy.

6. **New Business**
   A. Approval of FFA Overnight Field Trip to North Oxford, MA (January 10-11, 2019)  
      Motion to approve the FFA Overnight Field Trip to North Oxford, MA from January 10 to January 11, 2019.  
      By: Bonnie Silvers  
      Second: Jeffrey Blaugrund
Discussion: Jesse Carpenter informed the committee about the field trip which is focused on FFA leadership activities. Some school committee members wanted to know if students were not attending because of financial hardship. They also wanted to know if the trip was limited to just a select few members of the FFA or the whole group. Mr. Carpenter said he would look into it and get back to them.

Vote: Unanimous

B. School Improvement Plans

i. Elementary School Improvement Plan – Charles Miller
Mr. Miller presented the 2019-2020 Elementary School Improvement Plan to the Committee. Mr. Miller spoke on Priority #1 – Academic Rigor and Priority #2 – School Culture. (Report attached).
Discussion and questions and answers ensued

Motion to approve the Elementary School Improvement Plan as presented for 2019-2020.
By: Bonnie Silvers
Second: Art Batacchi
Vote: Unanimous

ii. Middle/High School Improvement Plan – Jesse Carpenter
Mr. Carpenter and Mr. Daponde presented the School Improvement Plan for the Middle and High Schools for 2019-2020 and spoke on Goal 1 – Creation of Pathways and Goal 2 Positive School Culture (report attached).
Discussion and questions and answers ensued.

Motion to approve the Middle and High School Improvement Plan for 2019-2020
By: Bonnie Silvers
Second: Jeff Blaugrund
Vote: Unanimous

C. Approval of Superintendent’s Goals – Vote Required.

David Travis explained how the goals were developed with guidance from DESE. The Executive Evaluation Subcommittee decided on 6 goals as set forth in the packet (attached). Superintendent Regulbuto also explained how the goals were developed and the key actions under each goal. Mr. Travis explained that what the committee is voting on tonight are the six goals. Further discussion ensued.

Motion to approve the Superintendent’s goals as set forth under Standards, Indicators and Elements as laid out tonight.
By: Jeffrey Blaugrund
Second: Art Batacchi
Discussion ensued.
Vote: Maryellen Brown – Abstain; All others Yes. Motion carries.

Goal 1
Standard Indicator Element
I. Instructional Leadership I-B Instruction I-B-1 Student Engagement

Goal 2
I. Instructional Leadership I-D Evaluation I-D-1 Educator Goals
D. Discussion and possible action on forming a Student Advisory Committee for SBRSD
Dennis Sears talked about forming a Student Advisory Committee to the school committee as required by MGL Chapter 71, Section 2. This committee will provide input to the school committee on a regular basis covering all areas of student interests and/or concerns and will also provide participating students growth in opportunities such as governance, democratic processes, rule of law, public service and others.

Motion that the SBRSD School Committee approve the establishment of a Student Advisory Committee.
By: Bonnie Silvers
Second: Jeff Blaugrund
Discussion: Mr. Blaugrund suggested amending the motion to address policy. Ms. Silvers suggested reporting back at the next meeting on what needs to be done regarding policy, etc. Mr. Bruno advised that there is a policy in place (JIB). Mr. Carpenter would hope that we can put something in place for next year, so as not to confuse students. Ms. Silvers responded that at this time the committee is looking to rectify an error and would be consulting with Mr. Carpenter on how to implement this.
Vote: Unanimous

There was further discussion on who would be designated as the student outreach coordinator. Ms. Silvers volunteered to do this.

Motion that the school committee designate Bonnie Silvers as the student outreach coordinator at this time to take the initial steps in working with Mr. Carpenter.
By: Dennis Sears
Second: Art Batacchi
Vote: Unanimous

7. Unfinished Business - None

8. Business with District Member Towns – None

9. Subcommittee Reports
a. Finance Subcommittee met to reorganize (Dennis Sears is Chair) and review the budget calendar for FY21. Very preliminary at this time.

b. Building, Grounds & Technology met to reorganize. Art Batacchi is Chair.
c. Community Outreach and Input met. Discussions on the issues dealing with the merger of consolidation and shared services with districts and to get out a FAQ to the community. Will wait to get the necessary details before putting out the information.

d. Curriculum – No meeting.

e. Executive Evaluation met to reorganize (Dave Travis is Chair). They worked on the Superintendent’s goals and this is what was brought forward tonight for the school committee to vote on.

f. Policy met to reorganize (Dennis Sears is Chair). There are policies that need to be looked at.

g. SBEF – Mr. Sears reported that there was no meeting since the last school committee meeting. Because this is an AdHoc committee would recommend disbanding this committee.

h. Negotiation – Ms. Silvers asked for school committee approval of a MOU for all three Units regarding attendance incentive stipends. This change would be in effect for the remainder of the contracts (Unit A, Unit D and Unit E). Motion to approve the MOUs as presented for Unit A, Unit D and Unit E for sick leave incentives.

By: David Travis
Second: Dennis Sears
Vote: Art Batacchi – Abstain; All others Yes. Motion Carries

Superintendent Regulbuto informed the school committee that she had taken a look at other substitute rates in the area and decided that the pay rate for substitute teachers should be increased to $92.50 per day and for certified subs $110 per day.

Motion to approve the increase in substitute teacher rates to $92.50 per day and for certified substitutes $110 per day effective January 2, 2020.

By: Dennis Sears
Second: Bonnie Silvers
Vote: Unanimous

10. Chairman’s Report
Jane Burke reported that the school committee had a very productive and informative retreat on December 3rd. The committee will take on their own goals and create a manual to help inform every one of their duties.
Superintendents Dillon and Regulbuto worked together on a $50,000 consultancy grant application on behalf of both school districts and the 8 towns.

11. Superintendent’s Report
- Superintendent’s Roundtable met on December 18th. Very productive meeting.
- Students will be involved with the upcoming census
- Activities planned for Alumni day
- Holiday Breakfast put on by the Administrative Team with assistance from Jeremy Wells and the kitchen staff.


13. Director of Student Services Report – Attached
14. **Business Manager’s Report**
   a. Approval of Warrants:
      Motion to approve Accounts Payable and Payroll Warrants from 9/30/19 to 12/13/29
      By: Bonnie Silvers
      Second: Dennis Sears
      Vote: Unanimous

   b. Vote to Accept Grants and Gifts - None

   c. Budget Transfers – None
      Motion to approve payment of a FY19 invoice from Teachers Direct in the amount of $162.84
      By: Dennis Sears
      Second: Bonnie Silvers
      Vote: Unanimous

15. **Future Agenda Items**

16. **Executive Session – Time: 8:19 p.m.**

   Motion to enter executive session pursuant to M.G.L.c.30A, s. 21(a) (3) to discuss strategy with
   respect to litigation as an open meeting law may have a detrimental effect on the litigating position
   of the public body, as declared by the chair and not to reconvene in open session.
   By: David Travis
   Second: Jeffrey Blaugrund
   Roll Call Vote: Art Batacchi - Yes ; D. Kelly - Yes ; J. Blaugrund - Yes ; D. Travis - Yes ; J. Burke – Yes;
   J. Bruno – Yes; M. Bush - Yes ; M. Brown - Yes ; B. Silvers - Yes ; D. Sears – Yes

   Motion to enter executive session pursuant to M.G.L. c. 30A. s. 21(a) (2) to conduct strategy
   sessions in preparation for and to conduct contract negotiations with nonunion personnel
   (Superintendent of Schools) and not to reconvene in open session.
   By: David Travis
   Second: Jeffrey Blaugrund
   Roll Call Vote: Art Batacchi - Yes ; D. Kelly - Yes ; J. Blaugrund - Yes ; D. Travis - Yes ; J. Burke – Yes;
   J. Bruno – Yes; M. Bush - Yes; M. Brown - Yes ; B. Silvers - Yes ; D. Sears – Yes

**Documents Presented at this meeting**
- Agenda #1573
- Minutes of meeting #1572
- Enrollment Report
- Overnight Field Trip Request FFA January 10-11, 2020
- SIP – Elementary and MSHS
- Superintendent’s Goals
- Student Advisory Committee
- Director of Student Services Report
- Warrant Report