SBRSD MSTF

MEETING #3 WEDNESDAY, APRIL 11, 2018
MOUNT EVERETT LIBRARY AT 3:15 PM
Today’s Agenda

- Two Questions—
  - Why push the reconfiguration of our Middle School for grades 6-7-8 to the start of SY 2019-20?
    - Rationale with Beth Regulbuto
  - What are next steps for the MSTF?
    - Planning with Kerry Burke
Rationale

- Revisit Two Tasks
  - To explore how we can create an environment with resources to support the needs and aspirations of developing adolescents at the middle level for grades 6-7-8.
  - To develop through collaboration of stakeholders a comprehensive, well-thought out, student-centered, data-driven implementation plan to support this reconfiguration to ensure a strong and successful launch.

- Timeline for Progress from July 2018 to Present
  - Pre MSTF
  - With MSTF
Questions--

- What are next steps for
  - MS work in general?
  - Moving forward for MSTF members?

Answers--

- Deciding to continue on MSTF
- ACTION PLANNING
Next Steps— Moving Forward

- Two Timeframes for MSTF Planning
  - Short Term
    - Through June 2018: Completing this commitment
    - Start of SY 2018-19: Electing to continue into next year
  - Long Term
    - Through SY 2018-19: Continuing the planning
    - Start of SY 2019-20: Implementing the plan
Next Steps—Collaborating

- MSTF Version 2.0 with Other Stakeholders
  - Continue into Next Year
  - Broader Circles for the Work/Communication
    - Administration
    - Faculty and Staff
    - Students and Families
    - Community Members
    - School Committee
Next Steps-- Action Planning

- MSTF Task # 2
- To develop through collaboration of stakeholders a comprehensive, well-thought out, student-centered, data-driven implementation plan to support this reconfiguration to ensure a strong and successful launch during SY 2019-20.
- To identify what aspects may be implemented in
  - Short Term: SY 2018-19
  - Long Term: SY 2019-20 and Beyond
Action Planning Template

- Use March 1 data to continue the planning
  - Use Action Planning to chart the course and document progress
- Sample Action Plan template
  - Task → Responsible Parties & Timeline → Resources → Outcome/Product → Status (Date Completed or Date Reviewed/Extended)
## Sample Template

<table>
<thead>
<tr>
<th>Task</th>
<th>Responsible Parties &amp; Timeline</th>
<th>Resources Needed</th>
<th>Outcome/Product/Indication of Success</th>
<th>Date &amp; Status or Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Combining the Ten Tiles:
- **Teaming; Curriculum/Instruction/PD; Staffing; Scheduling; Supervision/Support Personnel; Logistics/Physical Space/Resources; Family/Community Input & Feedback; Transition Support for ALL; Communication**

Examples of feedback that fall under **PROGRAMMING**:
- Interdisciplinary **Teaming**
- **Advisory** Programs
- Varied **Instruction**
- **Exploratory, Enhanced Offerings**
- **Transition** Programs*

*Five key components for the exemplary middle school
March 1 Feedback Revisited

- Data as spring board for this planning
- Student needs drive and direct the MSTF action planning
- **One Approach**—*Pare the Ten Tiles* down to four possible inclusive categories
  1. Programming
  2. Scheduling
  3. Staffing
  4. Communicating
Homework for May 2 MSTF Meeting

- Decide to commit the continued MSTF participation through June 2018 and/or into SY 2018-19
- Review March 1 data using the four categories
  - Programming ➔ Scheduling ➔ Staffing ➔ Communicating
- Identify the areas on which you would like to focus your contribution
- Complete commitment sheet to be emailed to members post meeting
- Submit that completed via email to Kerry prior to next MSTF meeting on May 2 at 3:15 PM in MERS Library
- Task May 2: Share feedback from MSTF members as first step of Action Planning
At the end of March 1 MSTF meeting, we said we use this meeting to:

- Process Information
- Identify Next Steps
- **Address Parent Communication/Involvement**—Key area to address still

Two questions we wished to answer today were:

- Why push the reconfiguration of our Middle School for grades 6-7-8 to the start of SY 2019-20?
- What are next steps for the MSTF?

THANK YOU FOR YOUR CONTRIBUTIONS TODAY