INTERNAL POSTING 2019-2020

Night Custodian Supervisor

Minimum Qualifications: Knowledge of general maintenance and ability to properly use custodial equipment and supplies. Also requires the ability to work with little or no direct supervision while on assigned shift.

General Duties:

1. Supervise the work of night custodians in accordance with work assignments
2. Examine fire exits for clearance and safety
3. Coordinate minor repairs as needed
4. Provide for any special set ups for activities as required with the help of other custodians if needed
5. Wear a radio and be the “go to” person for the day to day problems and activities
6. Have the large trash and recycle containers out near the loading dock emptied as needed
7. Meet with the Director of Buildings and Grounds as needed
8. Perform any other duties as deemed appropriate by the Director of Buildings and Grounds
9. During school vacations and the summer months, work as a member of a team to provide general cleaning and maintenance;
10. Take care of requests made by the Director of Buildings and Grounds (or in his absence, the District Mechanic), and the Business Administrator.

Immediate Supervisor: Director of Buildings and Grounds

Please submit letter of interest/resume to: Jeremy Wells, Director of Buildings & Grounds; Southern Berkshire Regional School District; P.O. Box 339, Sheffield, MA 01257 on or before October 18, 2019.

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