SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

For all positions, submit letter of interest and resume to: Courtney English, Artistic Director, Southern Berkshire Regional School District, P.O. Box 326, Sheffield, MA 01257 by November 15, 2019.

Theatre Director: The theatre director for the Middle School Production is responsible for the overall practical and creative interpretation of the dramatic script and musical score, taking into account the budgetary and physical constraints of the production. The Director will rehearse 5 days a week from 3:00pm-6:00pm for 9 weeks to meet the needs of the program, including days and evenings. The Director is required to attend weekly production meeting, work Saturday set builds and work any extra time as needed under the supervision of the Artistic Director. Additional hours will be required during tech week. **Stipend: $2,375.00**

Musical Director: The Musical Director is responsible for teaching/coaching the students in all of the musical numbers in the production. The Musical Director collaborates with the Director, Choreographer and pianist. The Musical Director will rehearse 4 days a week from 3:00pm-6:00pm for 9 weeks to meet the needs of the program, including days and evenings. The Musical Director is required to attend weekly production meetings and work any extra time under the supervision of the Artistic Director. Additional hours will be required during tech week. **Stipend: $1,750.00**

Choreographer: The Choreographer choreographs original dances for the Middle School Production, coordinating dance/music/staging with the Director, Musical Director and Pianist. The choreographer instructs performers at rehearsals as needed, in order to achieve desired effect. The Choreographer is required to attend weekly production meeting. **Stipend: $1,250.00**

Costume Designer: The Costume Designer researches and designs costumes for the Middle School Production. He/she does research, creates sketches of costumes, and works within costume budget with the Artistic Director for the entire production. Costume Designer is required to attend weekly production meeting. **Stipend: $1,250.00**

Assistant Costume Designer: The Assistant Costume Designer works with the Costume Designer to help with the creation of the costumes. The assistant costume designer will also help during the performances as needed. **Stipend: $300.00**

Master Carpenter: The Master Carpenter oversees the construction of the theatre sets. He/she will perform and oversee construction of the sets using construction techniques that are standard to the theatre industry. Must be able to work well with others, carry out orders. Must be able to carry a project through from start to finish, including fine details. This person needs to be able to build from floor plans and technical drawings. The Master Carpenter works Saturdays and an occasional weeknight as needed. **Stipend: $750.00**

Pianist: Rehearsal/Performance Pianist needed for Mt. Everett’s Middle School Musical production. The Pianist rehearses approximately 3 days a week from 3:00pm-6:00pm for 9 weeks to meet the needs of the program. Addition hours will be required during tech week. **Stipend: $1,250.00**

Director of Audience Services (Box Office): The Director Of Audience Services is responsible for overseeing all the volunteers needed to work on ticket sales, snacks/dinner for students during tech week/final performances, bake sales, front-of-house management and organization for the Middle School Production. **Stipend: $300.00**

Playbill/Ad Sales Coordinator: This person is responsible for putting together the playbill for the production. Another responsibility is as the Ad Sales Coordinator to solicit business/parent advertisements for the Middle School Production. **Stipend: $350.00**
Stage Manager/Props: is responsible for attending rehearsals and performances for the production. The stage manager is responsible for communications between various personnel including the Director, Artistic Director, parents, etc. Duties include managing cast during rehearsals, writing show blocking, collecting or constructing all props, etc. **Stipend: $1,000.00**

Lighting Designer: The Lighting Designer is responsible for making sure that all lighting aspects of a show are completed within the designated time period as determined by the overall production schedule drafted by the Artistic Director. This includes the design, hang, and focus set design; ordering and picking up supplies (as needed). Design and execute blueprints, drawings and plots for the musical. Non-traditional business hours likely (i.e., weekends and evenings.) **Stipend: $750.00**

Sound Engineer/Design: The Sound Director is responsible for making sure that all sound aspects of a show are completed within the designated time period as determined by the overall production schedule drafted by the Artistic Director. This includes the ordering and picking up supplies (as needed). Attend required production meetings including (but not limited to) all set construction days, all technical rehearsals, dress rehearsals, all final performances, all set strikes, all production meetings scheduled with/by Artistic Director. Non-traditional business hours likely (i.e., weekends and evenings.) Maintain and operate sound equipment during tech week and all performances. **Stipend: $525.00**

Scenic/Paint Designer: The Set and Paint designer is responsible for making sure that all design and construction aspects of a show are completed within the designated time period as determined by the overall production schedule drafted by the Artistic Director. This includes the set design, set painting, props and set construction; ordering and picking up supplies (as needed). Design and execute blueprints, drawings and plots for the musical. Manage technical operation budget with the Artistic Director, being proficient and efficient with all expenditures and provide documentation of any purchases/purchase orders made within that budget. Attend required production meetings including (but not limited to) all set construction days, all technical rehearsals, dress rehearsals, all final performances, all set strikes, all production meetings scheduled with/by Artistic Director. Non-traditional business hours likely (i.e., weekends and evenings.) **Stipend: $525.00**

**Dates/Time Schedule:**
Auditions: TBD  
Tech Schedule: January 25-28  
Rehearsal Schedule: December 2 - January 30  
Performances: January 31-February 2