

School Committee Members: Bonnie Silvers, Dennis Sears, Bob Law, Genis Melandez-Delaney, MaryEllen Brown, Carl Stewart, Marcella Bush, Fran Lartigue, Art Batacchi, David Travis

Administration: Superintendent Regulbuto, Christine Regan, Kerry Burke, Glenn Devoti

Press: CTSB, Cory Willey – Berkshire Record

Student Representatives:

Others: Marya Makuc, Missy Byrnes, Wendy Casey, Chris Thompson, Lynette Gagnon, Hilary Bashara, Jeremy Wells, Erica Schroepfer, Asha VonRuden

1. **Call to Order:** Superintendent Regulbuto called meeting #1533 to order at 6:03 p.m.

2. **Reorganization**

a. Election of Chair

Mr. Law nominated Ms. Silvers to be Chair. Ms. Lartigue seconded the nomination.

Mr. Stewart moved that the school committee elect Bonnie Silvers as Chair by unanimous consent.

Ms. Brown seconded the motion. There was no discussion and the motion passed unanimously.

Ms. Silvers was declared elected and assumed the duties of the Chair.

b. Election of Vice Chair

Marcella Bush nominated Ms. Lartigue to be Vice Chair. Mr. Stewart seconded the nomination.

Mr. Stewart moved that the school committee elect Ms. Lartigue as Vice Chair by unanimous consent.

Mr. Law seconded the motion. There was no discussion and the motion passed unanimously.

Ms. Lartigue then assumed the role of Vice Chair and thanked the members.

3. Student Representative Report: No student

Student Spotlight: Some of the students who were involved with “Romeo and Juliet” came to the meeting to invite everyone to the play.

4. **Standing Reports**

a. Approval of Minutes of School Committee Meetings #1532

Ms. Lartigue moved to approve the school committee meeting minutes #1532 as submitted. Mr. Sears seconded the motion. The motion passed with 8 yes and 2 abstentions (Mr. Stewart and Ms. Melendez-Delaney)

b. Approval of executive Session Minutes of October 18, 2017

Mr. Sears moved to approve the executive session minutes of October 18, 2017 as submitted. Mr. Batacchi seconded the motion. The motion passed with 8 yes and 2 abstentions (Mr. Stewart and Ms. Melendez-Delaney)

c. Enrollment

Superintendent Regulbuto reported that as of November 1, 2017 there were 683 students enrolled in district. There was also a report presented which showed the students that had left and whether they are in-district or choiced-in.

d. Miscellaneous Correspondence

Superintendent Regulbuto shared a letter that Tom Ryan, DCR Service Forester, had sent to the district thanking us for allowing them to view the pellet boiler during their Sheffield Town Forest Event which was held on September 23, 2017.

5. Public Comment: None

6. **New Business**

a. Introduction of Jeremy Wells, Director of Buildings and Grounds and Food Services.

Superintendent Regulbuto reported that to the school committee that the district had made the decision to appoint Jeremy Wells as the Director of Facilities and Food Service.

Mr. Wells gave an update on the facilities. Currently, there are many projects in the works.

Mr. Law asked about the status of the New Marlborough Central boiler project. Jeremy reported that he is meeting with the engineers to go over the plans because he discovered that there was no design.

The project cannot go ahead without a design. Ms. Silvers noted that this was not because of Mr.

Wells' lack of follow through. Ms. Lartigue thanked Mr. Wells for all the action he has taken since he stepped into his new position.

Mr. Wells also wanted to recognize Mr. Bill Herpfer who is retiring. Today was his last day. The committee thanked Mr. Herpfer for his many years of service to the district.

b. Final Approval of Overnight Field Trip to Quebec, Canada January 12-14, 2018.

Mr. Stewart moved that the school committee grant final approval of the Overnight Field Trip to Quebec, Canada in January as presented. Mr. Travis seconded the motion. There was no further discussion and the motion was unanimously approved.

c. MCAS & Assessment/District Improvement Recommendations (Power Point Attached)

Kerry Burke presented an overview of the District's 2017 MCAS results. While pleased with the legacy MCAS scores in grade 10 ELA and Math, the District is committed to addressing Science Technology Engineering standards through designated resources moving forward in preparation for Next Generation MCAS testing slated for 2019 in grades 5, 8 and high school.

The Next Generation MCAS ELA and Math in grades 3-8 were given for the first time last spring statewide. Our student scores in both of these content areas all aligned with the state average of 500. This test marks the first year use of new performance or achievement levels: Exceeds Expectations, Meets Expectations, Partially Meets Expectations, and Does Not Meet Expectations. The focus continues to be on standards-based curriculum, instruction, and assessment, and is analyzing the data to determine areas where we need to shift our practice to meet the needs of all students.

Along with our colleagues across MA, the District considers these scores as baseline data in Year 1 of Next Gen testing. In addition, Ms. Burke and Supt. Regulbuto both emphasized that MCAS tests are one data point in any array of measures used to assess how well our students are performing at grade level. Supt. Regulbuto said that our teachers do not focus on teaching to any test, but rather on educating the whole child through these initiatives:

- academic and social-emotional needs of all learners,
- allocating resources to support rigorous, engaging curriculum, high quality instruction, and individualized student learning
- early literacy efforts and integrating reading and writing in the elementary
- well-aligned math instruction in grades K-8, a revision of the middle school experience for grades 6-7-8,
- college and career readiness for K-12.

d. Appointment of Subcommittee Members:

Mr. Batacchi made a motion to form a Regional Agreement Review Subcommittee. Mr. Stewart seconded the motion. There was a brief discussion and the motion passed unanimously. Mr. Batacchi, Mr. Law and Mr. Stewart will be on this subcommittee.

Mr. Stewart moved that for purposes of this year's reorganization we continue to use the system that we currently have, ask for volunteers and if we fail to get a sufficient number then the Chair can appoint a member. Ms. Lartigue seconded the motion. The chair of each subcommittee will be appointed at the first meeting.

With discussion and agreement among the Members, Subcommittees for 2017-18 were organized as follows:

Berkshire County Ad Hoc Subcommittee Carl Stewart

Building, Grounds & Technology Subcommittee
Arthur Batacchi, Maryellen Brown, Bob Law, Genis Melendez-Delaney, David Travis

Collective Bargaining Subcommittee
Arthur Batacchi (except for Unit D), Dennis Sears, Bonnie Silvers, Carl Stewart, Municipal Representative (Nat Yohalem)

Curriculum Subcommittee
Francoise Lartigue, Bob Law, Bonnie Silvers, Genis Melendez-Delaney, David Travis, Kerry Burke

Eagle Fund Representative
Carl Stewart, David Travis (Alternate)

Executive Evaluation Subcommittee
Francoise Lartigue, Bob Law, Marcella Bush, David Travis

Finance Subcommittee
Arthur Batacchi, Marcella Bush, Francoise Lartigue, Dennis Sears

Mass Association of School Committees
David Travis

Policy Subcommittee
Maryellen Brown, Art Batacchi, Dennis Sears, Carl Stewart

Regional Agreement Review Committee

Art Batacchi, Bob Law, Carl Stewart

SBRSD Future of Education is South County

Dennis Sears, Bonnie Silvers (Alt), Bob Law, Marcella Bush, David Travis, Francoise Lartigue

Warrant Subcommittee

Bob Law, Dennis Sears, Carl Stewart (all board members serve as alternates)

Undermountain/Mt. Everett Youth Athletics Association Liaison

Carl Stewart, Arthur Batacchi (alternate)

Liaison to Southern Berkshire Child Care Program

Francoise Lartigue

Liaison to Wellness Committee

Carl Stewart

Legislative Representative

Vito Valentini/Carl Stewart

Liaison to Early Childhood

Genis Melendez-Delaney

Ms. Lartigue moved, seconded by Mr. Batacchi, to approve the subcommittee memberships, as noted. It was so voted, unanimously.

Mr. Stewart nominated Beth Regulbuto as Secretary, per policy. Ms. Lartigue seconded the nomination, and it was so voted, unanimously.

Mr. Batacchi moved, seconded by Ms. Lartigue, to reappoint Mr. Harvey Thompson as Treasurer. It was so voted, unanimously.

Mr. Batacchi moved, seconded by Ms. Lartigue, to appoint Murphy, Lamere & Murphy, PC, as District Counsel. It was so voted unanimously.

Mr. Batacchi moved, seconded by Ms. Lartigue, to appoint Ms. Lynette Gagnon as Clerk to the School Committee. It was so voted unanimously.

Mr. Batacchi moved, seconded by Ms. Lartigue to appoint Lisa Sylvia as MD for the district. It was so voted unanimously.

7. Unfinished Business

a. Vote to Approve Budget Development Calendar Dates

Ms. Regan outlined the budget process. In order to make the budget calendar work, Ms. Regan requested that the school committee meetings of February 8 and March 1st be moved to February 15th and March 8th respectively.

Mr. Stewart made a motion that the school committee meeting dates be changed to February 15, 2018 and March 8, 2018. Ms. Lartigue seconded the motion. There was no further discussion and the motion was unanimously approved.

Mr. Sears moved, seconded by Ms. Lartigue to approve the budget development calendar as presented. There was no further discussion and the motion was unanimously approved.

b. **MASC- Hosting of SBRSD Policy Manual**

Superintendent Regulbuto reported that Lynette Gagnon had been in touch with Mike Gilbert, Field Director at MASC regarding hosting the policy manual.

Mr. Gilbert had indicated that the cost would be as follows:

When the manual goes online - \$3,500 this would include the cost of conversion and loading, first year's hosting costs and first year's unlimited individual policy updates.

Second and subsequent years - \$950 per year for hosting and unlimited individual policy updates.

Mr. Law made a motion to approve the cost of having MASC host the SBRSD Policy Manual. The motion was seconded by Ms. Lartigue. There was brief discussion and policy was unanimously approved.

8. **Business with District Member Towns**

a. **Town of Egremont**

Superintendent Regulbuto reported that the Town of Egremont had sent out an Invitation for Bid for the stabilization of the foundation and an alternate bid for accessibility improvements at the South Egremont Village School. Superintendent Regulbuto has scheduled a meeting with the Town of Egremont on November 21st to look over the plans and discuss future goals.

9. **Subcommittee Reports**

a. **Building, Grounds & Technology – Art Batacchi**

Mr. Batacchi reported that the BG&T subcommittee had met on October 30th.

At that meeting Mr. Wells presented information on the septic system, drainage issues and the boiler replacement at New Marlborough Central.

Mr. Wells recommended that the work to the septic system be budgeted for FY19. The BG&T subcommittee voted to direct administration to inform the town of New Marlborough of the septic system and to talk with the school committee regarding future steps.

Mr. Wells will request more information on the quote for the gutters to address the drainage issues at NMC.

There was also discussion regarding the trees located throughout the campus.

Tennis Courts: Asha VonRudden informed the subcommittee that SBRSD had received \$20,000 grant from the United States Tennis Association –New England, Western MA Tennis Association. Chris Regan will be working on bids for the renovation of the four existing courts and adding a 5th court.

Surplus Vehicles and other metals: Formel's estimate (payment to the district) was \$3000 to remove the vehicles, and \$1,000 (cost to the district) to remove the junk metal, net estimated revenue of \$2000. The BG&T subcommittee voted to accept Formel's quote.

b. **Curriculum Subcommittee – Fran Lartigue**

The SBRSD Curriculum Subcommittee met on Wednesday, November 8, 2017. The committee reviewed the MCAS 2017, and discussed the middle school model.

The next meeting is scheduled for December 5, 2017 at 9:30 a.m.

c. **SBRSD Future of South Berkshire County Education Ad-Hoc Committee – Dennis Sears**

Mr. Sears reported that the next meeting will be a joint meeting with Berkshire Hills, to be held either at Muddy Brook or Monument Valley Middle School.

- d. Executive Evaluation Subcommittee – Bonnie Silvers
Ms. Silvers reported that the Executive Evaluation Subcommittee had met yesterday to review the best means of evaluating the superintendent. The school committee had approved goals in different areas and Superintendent Regulbuto will supply supporting documentation. The next meeting is scheduled for December 18th.
- e. Report on MASC/MASS Conference
Superintendent Regulbuto reported that this was an amazing opportunity to attend the MASC conference with a significant number of school committee members, spend time together and build relationships. David Travis, Carl Stewart, Bob Law, Dennis Sears and Bonnie Silvers attended the conference over 3 days. Mr. Stewart reported that this is a worthwhile experience and urged school committee members to attend. The conference was filled with sessions providing professional learning time, networking meetings, relevant educational information, and examples of best practices that can be adapted for or incorporated into the work being done as SBRSD.
- f. Berkshire County Education Task Force – Carl Stewart
Mr. Stewart reported that the Berkshire County Task Force had met a week ago. The task force is continuing with their project, and recommendations will come from it ultimately. The final decision and power to change the delivery of education in Berkshire County is with the people and towns

10. **Chairman’s Report** -None

11. **Superintendent’s Report** – (Copy attached)

Some of the highlights of the report are listed below:

District Visioning Committee: Superintendent Regulbuto reported that as of November 3rd there were 191 responses to our survey. This input, in conjunction with other data collected and subcommittee workshops will give the committee a solid foundation to build a vision statement, which will serve as a guide for our students’ future. The team is still on track to meet its December completion goal.

Coffee and Conversation: The first coffee and conversation session is scheduled for November 28th at 5:30 p.m. in the Eagles Loft. This is an opportunity for members of the community to come in and talk about SBRSD and the challenges and opportunities.

Superintendent Regulbuto reported that she had met with Chief Munson, the Highway/Road Superintendents and Massini Bus Company to review and prepare for weather conditions that may require school to be cancelled or delayed.

Regional Round Table Meeting: Superintendent Regulbuto would like to suggest meeting with members of the school committee, administration and town select board members on either November 29th or 30th to start dialog about issues we are facing in the communities, new initiatives or updates on projects underway.

Mr. Sears made a motion to approve the Regional Round Table Meeting on November 30, 2017 at 6 p.m. The motion was seconded by Mr. Stewart. There was no further discussion and the motion was unanimously approved.

12. **Curriculum & Professional Development Coordinator's Report** (Copy attached)
Kerry Burke gave an overview of the Berkshire County Professional Development Day which was held on November 7, 2017. Berkshire County educators had registered to participate in 76 workshops at various sites as part of the annual countywide professional development day. SBRSD has over 80 registrants.
13. **Director of Student Services Report** (Copy attached)
Sandi Hubbard could not be present because she had to attend parent/teacher conferences for her daughter. The Special Education Parent Advisory Council (SEPAC) will be holding a Family Game Night/Potluch Dinner on November 16th from 5:30 – 7:30 p.m.

The next discussion will be held on November 28th (Understanding ADHD) at 3 p.m. in the Mt. Everett Library.

14. **Business Manager's Report**
- a. Approval of Warrants: October 20, 2017 and November 6, 2017
Mr. Stewart made a motion to approve the Warrants of October 20, 2017 and November 6, 2017 as submitted. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.
 - b. Vote to Accept Grants and Gifts
Mr. Stewart made a motion to accept the Non-Monetary Gift of a Yamaha YDP 223 Keyboard for the Music Department; the \$20,000 grant from the USTA New England-Western MA Tennis Association and the \$7,283 grant from DESE-SPED Early Childhood. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.
 - c. Budget Transfers
Mr. Sears made a motion to approve the budget transfer request as submitted. Mr. Batacchi seconded the motion. There was no further discussion and the motion was unanimously approved.
15. **Future Agenda Items**
Elementary School Improvement Plan – Mary Turo
Middle & High School Improvement Plan – Glenn Devoti

Mr. Batacchi made a motion to adjourn the meeting at 9:00 p.m. Mr. Stewart seconded the motion. There was no further discussion and the motion was unanimously approved.

Documents Presented at this meeting:

- *Agenda #1533*
- *Minutes of meeting #1532*
- *Enrollment Report*
- *Overnight Field Trip Request*
- *Superintendent's Report*
- *Curriculum & Professional Development Coordinator Report*
- *Director of Student Services Report*
- *Business Manager's Report*