



SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT

PLEASE POST
March 12, 2019

The Southern Berkshire Regional School District has an opening for a Long Term Substitute Custodian

Start Date: Immediate

Length of Work Day: 8 hours (2:00 p.m. – 10:30 p.m.)

Wage: Per Unit E Contract

Benefits: Per Unit E Contract

Minimum Qualifications: Knowledge of general maintenance and ability to properly use custodial equipment and supplies. Also requires the ability to work with little or no direct supervision while on assigned shift.

General Duties:

1. Be responsible for the complete cleaning of assigned section/area of the building.
2. Assist the other custodians as needed. In the absence of other custodian(s) assist in their area as requested if no substitutes are available.
3. Clean and service equipment used after each use.
4. Maintain a clean and organized custodial closet.
5. Assist with functions/activities as needed.
6. Keep doorways and sidewalk areas clean and safe. Remove snow/ice as needed or assigned.
7. Check doors, lights, etc. daily and do repairs as needed. Report any unresolved problems to supervisor.
8. Correct any unsafe conditions, if possible. If unable to correct, report it to supervisor.
9. Make sure that assigned section of the building is secure at the end of shift.
10. During school vacations and the summer months, work as a member of a team to provide general cleaning and maintenance.
11. Take care of requests made by the Night Supervisor, Director of Buildings and Grounds (or in his absence, the District Mechanic), and the Business Administrator.

Please submit letter of interest/resume to: Jeremy Wells, Director of Buildings & Grounds; Southern Berkshire Regional School District; P.O. Box 339, Sheffield, MA 01257 on or before March 25, 2019 (open until filled).

The Southern Berkshire Regional School District

Does Not Discriminate on the Basis of Race, Color, Age, Creed, National Origin, Disability, Sex, Gender Identity, Religion, Limited English Proficiency, Housing Status, Actual or Potential Marital Status or Parental Status, or Sexual Orientation.