

**Curriculum Sub-Committee Meeting Minutes
December 5, 2017**

Members Present: Fran Lartigue, Bob Law, Bonnie Silvers, Genis Delaney-Melendez, Dave Travis

Members Absent: Kerry Burke

Others Present: Beth Regulbuto, Chris Regan
Glenn Devoti, Dawn Estes-Daub, Kurt DeGrenier

Fran Lartigue called the meeting to order at 9:32 a.m.

Approval of the minutes from the prior meeting was tabled.

The group discussed status of the development of a middle school model to include grades 6 – 8.

Beth Regulbuto stated that we will be using data to make decisions on the model to be used, and will use a backwards design calendar based on an implementation date at the start of the 2018-2019 school year. This process will take time and planning. We will develop a middle school task force committee. The task force will include representatives from central office, the principals, student services, school committee, parents and the community. Administrators and teachers will also be doing a lot of work behind the scenes. Considerations include:

- the district's vision, purpose and philosophy
- the current versus the future schedule
- parent and community involvement and notifications
- assignment of responsibilities
- academic, social/emotional and curricular/instructional needs
- teaching model, such as team or hybrid
- staffing
- professional development
- examination of best practices, including visits to other middle school programs
- resource allocation
- leadership (administrative) model
- use of the physical site

A preliminary/draft schedule includes:

- Now through January 7, 2018 Information and creation of Middle School Task Force
- January 4, 2018 Preliminary presentation to School Committee
- January 8, 2018 First meeting – Middle School Task Force
- February/March 2018 Parent meetings/focus groups
- April 4, 2018 Middle School Task Force meeting
- June 13, 2018 Final parent update
- August 25, 2018 Middle School Open House

Members discussed the need to get a cohesive message out, with a lot of work needing to be done before bringing the message out to an expanded audience. The importance of community involvement, as well as addressing parents' concern, was stressed.

Glenn Devoti stated that he met with department heads last week, and encouraged all to contribute as much as possible to the process. He also talked about recent staffing reductions, and the impact that might have on staffing and scheduling of the middle school model. He mentioned that Mt. Everett normally has an evening ice cream social for parents of students in mid-March. This may be a good opportunity to share information about the developing model. The social is tentatively going to be scheduled for the third week in March.

Other topics discussed include:

- the need to make SBRSD a place that students want to attend
- the need to prepare students for life after graduation
- the need for excellence
- the fact that the model will evolve over time
- the development of shared services with other districts
- the need for rigor, and the idea of perception as reality

Genis Delaney-Melendez, Bonnie Silvers and Fran Lartigue volunteered to be considered as members of the Task Force.

The next meeting of the Curriculum committee was scheduled for January 2, 2018 at 9:30 a.m.

Bonnie Silvers made a motion to adjourn at 10:44 a.m. Motion was approved unanimously.

Minutes submitted by Chris Regan.