

Administrator Evaluation Form

Ratings: **E-Exemplary; P-Proficient; N-Needs Improvement; U-Unsatisfactory**
SA-Self Assessment/F-Formative/S-Summative Assessment

STANDARD 1: INSTRUCTIONAL LEADERSHIP

Assistance & support on standards-based units:	SA ___/F ___/S ___
Assistance & support on well-structured lessons:	SA ___/F ___/S ___
Assistance & support on lesson/unit measurable outcomes:	SA ___/F ___/S ___
Demonstration of repertoire of instructional practices:	SA ___/F ___/S ___
Assistance & support on high standards for content & effort for students:	SA ___/F ___/S ___
Assistance & support on accommodating learning plans based on students' needs:	SA ___/F ___/S ___
Assistance & support on arrays of formal & informal assessments:	SA ___/F ___/S ___
Assistance & support on using assessments to inform instruction:	SA ___/F ___/S ___
Assistance & support on developing and attaining professional practice and student learning goals:	SA ___/F ___/S ___
Unannounced visits to classrooms for the purpose of feedback:	SA ___/F ___/S ___
Sound judgment in assigning performance ratings & student learning impact:	SA ___/F ___/S ___
Review of alignment between judgment about practice & student achievement when evaluating:	SA ___/F ___/S ___
Understanding of sources of evidence to be applied to decisions to be made:	SA ___/F ___/S ___
Use of sources of evidence to inform school/district goals:	SA ___/F ___/S ___
Demonstrations of decisions made result in district, educator, student performance:	SA ___/F ___/S ___

STANDARD 2: MANAGEMENT AND OPERATIONS

Development of effective plans, procedures, & routines:	SA ___/F ___/S ___
Development and implementation of operational systems:	SA ___/F ___/S ___
Assurance that students' health & safety needs are addressed:	SA ___/F ___/S ___
Assurance that students' social & emotional needs are addressed:	SA ___/F ___/S ___
Implementation of recruitment/hiring strategies:	SA ___/F ___/S ___
Implementation of induction program for new teachers & administrators:	SA ___/F ___/S ___
Implementation of a professional development plan that addresses educator plan goals:	SA ___/F ___/S ___
Identification of proficient & exemplary teachers to assist in their instructional leadership skills:	SA ___/F ___/S ___
Development of schedule that maximizes educators' teaching & students' learning time:	SA ___/F ___/S ___
Development of schedule that provides time for teams to collaborate:	SA ___/F ___/S ___
Compliance with federal and state laws:	SA ___/F ___/S ___
Compliance with school committee policies:	SA ___/F ___/S ___
Compliance with requirements of the collective bargaining agreement:	SA ___/F ___/S ___
Demonstration of ethical behavior:	SA ___/F ___/S ___
Development of budget that supports district's vision:	SA ___/F ___/S ___

STANDARD 3: FAMILY & COMMUNITY ENGAGEMENT

Establishment of a school environment that welcomes parents:	SA ___/F ___/S ___
Provision of programs that assist families' contribution to the school environment:	SA ___/F ___/S ___
Partnership with community organizations:	SA ___/F ___/S ___
Partnership with community businesses:	SA ___/F ___/S ___
Collaboration with families through school-based programs:	SA ___/F ___/S ___
Collaboration with families through home-based programs:	SA ___/F ___/S ___
2-way communication with families about student learning & performance:	SA ___/F ___/S ___
Engagement in cultural effective communication about student learning & performance:	SA ___/F ___/S ___

Equitable addresses family concerns:

SA ___/F ___/S ___

STANDARD 4: PROFESSIONAL CULTURE

Development & promotion of staff commitment to a results-oriented mission:

SA ___/F ___/S ___

Planning of meetings with clear purpose, focus, and engagement of participants:

SA ___/F ___/S ___

Development of school policies & practices that are respectful of a cultural diverse environment:

SA ___/F ___/S ___

Demonstration of respect for cultural backgrounds of student & staff:

SA ___/F ___/S ___

Demonstration of respect for strengths & challenges of student & staff:

SA ___/F ___/S ___

Demonstration of interpersonal skills:

SA ___/F ___/S ___

Demonstration of written skills:

SA ___/F ___/S ___

Demonstration of verbal skills:

SA ___/F ___/S ___

Assistance & support to staff in understanding & use of data as part of reflective practice:

SA ___/F ___/S ___

Setting of goals for his/her professional growth:

SA ___/F ___/S ___

Completion of activities & work products defined in Educator Plan:

SA ___/F ___/S ___

Demonstration of currency related to educational research & theory:

SA ___/F ___/S ___

Demonstration of currency & understanding of best practices:

SA ___/F ___/S ___

Engagement of stakeholders in the development of a shared educational vision:

SA ___/F ___/S ___

Development of a vision focused on student preparation for college & career readiness & community contributions:

SA ___/F ___/S ___

Appropriate responses to disagreement/dissent:

SA ___/F ___/S ___

Resolution of conflicts in a constructive and respectful manner:

SA ___/F ___/S ___

Use of consensus building strategies:

SA ___/F ___/S ___

Overall Rating: SA ___/F ___/S ___